

# Financial Administration

The Financial Administration of the Town of Herzogenaurach is subdivided into the departments Town Finance Department, Tax Office and Town Treasury.

The tasks of the Financial Administration of the Town of Herzogenaurach include, amongst others, internal and external payments, budgeting, implementation and surveillance of the budget, specification of municipal rates.

## Subject area Town Finance Department

The Town Finance Department is responsible for the budgeting, the implementation and surveillance of the budget, as well as for the accounting (annual account) of the Town, the "Pfründner Hospital, See- und Siechhausstiftung" Foundation and the Department for Wastewater Treatment of Herzogenaurach.

The double-entry budgets are divided into profit-and-loss budgets and cash-flow budgets including the relevant partial budgets.

The financial development of the individual organizational budgets is being surveyed during the fiscal year by means of cyclic controlling reports.

The three annual accounts consist of the financial statements, the profit-and-loss and the cash-flow calculations, the summaries of the variations in claims, liabilities and funds, as well as the relevant explanatory amendments.

### Point of contact for

- Budgeting
- Implementation of budget
- Annual accounts
- Communal fiscal equalization scheme
- Dept and property management
- Communal participation management
- Promotion program "Young families"

#### Mr. Hofmann

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#### Mr. Bischoff

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#### Mrs. Meyer

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**Mrs Stirnweiß****Phone** +49 (0)9132 / 901-142**E-Mail** [stirnweiß@herzogenaurach.de](mailto:stirnweiß@herzogenaurach.de)**Mrs. Willner****Phone** +49 (0)9132 / 901-141**E-Mail** [willner@herzogenaurach.de](mailto:willner@herzogenaurach.de)**Subject area Tax Office**

The main task is the specification of the municipal rates (trade tax, property tax, dog license fee, as well as rainwater and wastewater fees) for the Town of Herzogenaurach.

The income generated from municipal taxes is the main source of income for the municipal household. It is used to finance public duties of the Town of Herzogenaurach and with this benefits the citizens of the town.

The rainwater and wastewater fees are used to refinance the expenses for disposal of rainwater and wastewater by the Department for Wastewater Treatment in Herzogenaurach.

**Point of contact for**

- Property tax (A: 280 %), (B: 280 %)
- Trade tax (320%)
- Dog license fee (EUR 55.00, reduced EUR 27.50 / dangerous dogs: EUR 688.00)
- Rainwater and wastewater fee
- Business income tax for municipal services of commercial nature
- Asset and liability insurances

**Mrs. Mohr****Phone** +49 (0)9132 / 901-150 (trade tax)**E-Mail** [mohr@herzogenaurach.de](mailto:mohr@herzogenaurach.de)**Mr. Zenger****Phone** +49 (0)9132 / 901-151 (property tax and rainwater and wastewater fee)**E-Mail** [zenger@herzogenaurach.de](mailto:zenger@herzogenaurach.de)**Mrs. Willner****Phone** +49 (0)9132 / 901-152**E-Mail** [willner@herzogenaurach.de](mailto:willner@herzogenaurach.de)**Subject area Town Treasury**

The Town Treasury is responsible for the internal and external payment transactions for the town administration, the Department for Wastewater Treatment and the "Pfründner Hospital, Seel- und

Siechhausstiftung" Foundation.

Any outgoing and incoming payments are within their responsibility.

Additionally, the Town Treasury is responsible for credit control and enforcement procedures.

For any payments by citizens/customers, a pay machine with debit card payment terminal is available in the Town Hall enabling comfortable cash and cashless payments.

For payments to the Town Treasury by bank transfer, please always state the FAD (financial address) under purpose of use to enable a proper assignment of the payment.

Of course, direct debiting is also possible. In this case, the Town Treasury requires a SEPA direct debit mandate (see Downloads Form "SEPA direct debit mandate").

### **Point of contact for**

- Cash and cashless payments
- Reminders and credit control
- Liquidity protection

#### **Mr. Theisgen**

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#### **Mr. Völklein**

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#### **Mrs. Müller**

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#### **Mrs. Kosub**

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### Contact

#### **Town of Herzogenaurach**

Financial Administration

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#### **Subject area Finance Department**

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#### **Subject area Tax office**

**Phone** +49 (0) 9132 / 901-150

**Subject area** Town treasury

**Phone** +49 (0) 9132 / 901-146

#### Opening hours

Monday 8.30 a.m. - 12.30 p.m.

Tuesday 7.30 a.m. - 12.30 p.m.  
1.00 p.m. - 4.00 p.m.

Wednesday 8.30 a.m. - 12.30 p.m.

Thursday 8.30 a.m. - 12.30 p.m.  
3.00 p.m. - 6.00 p.m.

Friday 8.30 a.m. - 12.30 p.m.

#### Links

#### Downloads