

# Application form for building plots sold by the Town of Herzogenaurach



STADT  
HERZOGENAURACH

Return to:

**Stadt Herzogenaurach**  
- Liegenschaftsamt -  
Am Wiesengrund 1  
91074 Herzogenaurach

E-Mail: [liegenschaftsamt@herzogenaurach.de](mailto:liegenschaftsamt@herzogenaurach.de)

## I. Personal details of applicant

Applicant		
Family Name, first name	Date of birth	
Address (Street and number, postal code, place)	<input type="checkbox"/> Primary residence	<input type="checkbox"/> Secondary residence
Telephone <i>daytime</i>		
E-mail address		
Family status		

## II. Application requirements

(Please check and add as appropriate)		
<input type="checkbox"/>	My primary residence (PR) has been in Herzogenaurach	since
<input type="checkbox"/>	I used to have my primary residence in Herzogenaurach	from                      until
<input type="checkbox"/>	I have worked in Herzogenaurach	time period
	<ul style="list-style-type: none"> <li>● current employer in Herzogenaurach</li> </ul>	
	<ul style="list-style-type: none"> <li>● previous employers in Herzogenaurach (only if directly followed by the next relevant working relationship)</li> </ul>	time period:

### III. Persons living in the same household

The following persons live in my household and will also move into the planned residential building.			
Type of family relationship (Spouse, civil partner, child, foster child)	Family name	First name	Date of birth
<b>Spouse</b>			
<b>Civil partner</b>			
<b>Child</b>			
<b>Child</b>			

### IV. Further family members (also moving in)

Further family members	Family name	First name	Date of birth

### V. Severe disability/care dependency

Of the persons indicated under I, III and IV, the following persons are severely disabled (at least disability level 50%) or care-dependent (submit evidence).			
Further family members	Family name	First name	Date of birth

**VI. I am the owner or the tenant under a building lease of the following real estate in or outside Herzogenaurach:**

<b>(Please check and add as appropriate)</b>	
<input type="checkbox"/> freehold apartment <input type="checkbox"/> several freehold apartments	address
<input type="checkbox"/> I possess a building plot <b>within</b> Herzogenaurach and/or <input type="checkbox"/> <b>outside</b> Herzogenaurach on which a residential building may be built.	address
<input type="checkbox"/> I possess one or more developed plots <b>within</b> Herzogenaurach and/or <input type="checkbox"/> <b>outside</b> Herzogenaurach that can be used for residential purposes.	address
<input type="checkbox"/> I have already purchased a plot from the Town of Herzogenaurach at a reduced price.	address
<input type="checkbox"/> I hold direct or indirect shares in a company or a cooperative holding property in residential building plots or residential buildings.	

**VII. Details regarding the Volunteer Card**

<b>(Please check if appropriate)</b>	
<input type="checkbox"/> I hold a Bavarian Volunteer Card.	

**VIII. The following documents have been attached:**

<b>(Please check as appropriate)</b>	
<input type="checkbox"/>	Employer's confirmation from current employer as well as previous employer(s) in Herzogenaurach, or business registration for tradespersons, or other type of evidence for the relevant employment relationship
<input type="checkbox"/>	Copy of Bavarian Volunteer Card
<input type="checkbox"/>	Registration certificate for children living in the household (only for foreign applicants)
<input type="checkbox"/>	Evidence regarding foster children
<input type="checkbox"/>	Evidence regarding the level of disability
<input type="checkbox"/>	Severely disabled person's pass
<input type="checkbox"/>	Training contract, certificate of enrollment for children older than 18 years living in the household and entitled to maintenance
<input type="checkbox"/>	Evidence regarding the shares in companies or cooperatives holding property in residential building plots or residential buildings

*Note! You will only be entered on the list of applicants if your application form has been filled in completely.*

I explicitly declare that the indications above are true and correct. I have been informed that any changes to the data indicated above have to be reported to the Town of Herzogenaurach immediately and unrequestedly.

I have been informed that any incorrect indications will lead to a removal from the list of applicants and may even give rise to criminal prosecution.

....., on .....

.....  
(signature)

## **Protection of privacy information**

### **1. Responsible for the processing of your data**

Stadt Herzogenaurach  
Liegenschaftsamt  
Am Wiesengrund 1  
91074 Herzogenaurach

Telephone: +49 (0)9132/901-0

E-mail: [liegenschaftsamt@herzogenaurach.de](mailto:liegenschaftsamt@herzogenaurach.de)

### **2. Data protection officer responsible**

Stadt Herzogenaurach  
Data protection officer  
Am Wiesengrund 1  
91074 Herzogenaurach

### **3. Purpose and legal basis of data processing**

#### Purpose:

Disposal of municipal building plots in accordance with the relevant guideline for the allocation of plots.

#### Legal basis:

Your data will be stored in accordance with art. 6 para. 1 General Data Protection Regulation (GDPR) in conjunction with art. 4 para. 1 Bavarian Data Protection Act, art. 6, 7, 21, 22, 23, 24, 56, 57 and 62 Local Government Law, and s. 1, 17 and 22 Law on Inter-Municipal Cooperation, as well as private-law agreements in accordance with s. 311b, ss. 535 - 548, ss. 585 - 597, ss. 873 - 902, ss. 1018 - 1104 German Civil Code and s. 4 Regulations on Automated Retrieval of Personal Data from the Land Survey Register.

### **4. Recipient of personal data**

In case your personal data has to be verified in accordance with the registration law, your data may be transferred to the registration office of the Town of Herzogenaurach as well as to the registration offices of other municipalities.

In case of purchase of a plot, your personal data will be transferred to the notary's office in Herzogenaurach for the purpose of preparation of the purchase contract.

After receipt of a separate statement of consent, your contact data will be transferred to potential neighbors.

### **5. Period of storage of personal data**

Personal data will be stored until failure to fulfill the requirements.

### **6. Rights of the data subject**

In accordance with the General Data Protection Regulation, you have the following rights:

If your personal data is being processed, you are entitled to receive information about what data relating to your person has been stored (art. 15 GDPR).

In case inaccurate personal data has been processed, you are entitled to obtain rectification of the relevant data (art. 16 GDPR).

If the relevant statutory prerequisites are given, you are entitled to obtain the erasure or limitation of processing, and may object to the processing (art. 17, 18 and 21 GDPR).

If you consented to the data processing or if there is a data processing agreement, and if the data processing is performed by means of automated systems, you may have a right to data portability (art. 20 GDPR).

If you want to make use of these rights, the relevant authority will check whether the necessary legal grounds are given.

Additionally, you are entitled to file a complaint with the Bavarian State Officer for Data Protection.

Bavarian State Officer for Data Protection  
Postfach 221219  
80502 München  
Telephone: +49 (0)89 212672-0  
E-mail: [poststelle@datenschutz-bayern.de](mailto:poststelle@datenschutz-bayern.de)

### **7. Obligation to provide relevant data**

The provision of all relevant data is a prerequisite for being entered on the list of applicants for building plots sold by the Town of Herzogenaurach.

### **8. Right of withdrawal of consent**

If you have consented to the processing of your data by the Town of Herzogenaurach by means of a corresponding statement, you have the right to withdraw such consent at any given time. In case you withdraw your consent to the processing of personal data, you will be removed from the list of applicants for building plots sold by the Town of Herzogenaurach.

### **9. Further information**

Further information regarding data protection can be found on the homepage of the Town of Herzogenaurach (<https://www.herzogenaurach.de/datenschutz>).